Outreach College

Administration
Sinclair Library, Room 301
2425 Campus Road
Honolulu, HI 96822
Tel: (808) 956-8866
Fax: (808) 956-3752
Web: www.outreach.hawaii.edu
Interim Dean: William G. Chismar
Interim Associate Dean: Harriet Abe

General Information
Outreach College partners with academic and support units at UH Mānoa to provide for the educational needs of the community through flexible scheduling and innovative methods of program/course delivery. Key program and service activities of the college include:
- Academic Advising and Student Support Services
- Community Service/Public Events Programs
- Credit Programs
- International Programs
- Noncredit Programs
- Summer Sessions

Mission
Outreach College initiates and provides innovative, diverse, and flexible quality educational opportunities for life-long learners, extending the resources of UH Mānoa to serve the state, nation, and world.
Utilizing a scope of classroom, arts, cultural, and advanced technological modes of delivering learning experiences, the Outreach College staff is committed to assessing and responding to the educational needs of targeted and under-served learners.

In addition, Outreach College:
- Provides supportive guidance and services to its participants;
- Presents programs and collaborations that reflect/enhance the community’s educational and cultural diversity; and
- Serves as a leader in the UH Mānoa development of distance learning.

Through all of its programs, Outreach College inspires and engages learners to recognize education as a valuable lifetime investment.

Affiliations
Outreach College is affiliated with the University Professional and Continuing Education Association, the Association of University Summer Sessions, the North American Association of Summer Sessions, the Western Association of Summer Session Administrators, Western Arts Alliance, and Association for Continuing Higher Education.

Degrees and Certificates
Outreach College is a non-degree granting academic support unit, which delivers, in collaboration with departments and colleges, credit courses applicable towards UH Mānoa degrees and certificates. Outreach College offers courses during the day and evening, primarily to serve degree students of UH Mānoa. However, these courses are open to UH System students, qualified residents and non-residents, and in the summer to select high school students. Non-credit certificates are offered in various areas of professional development.

Advising
Student Services
Sinclair Library, Room 301
2425 Campus Road
Honolulu, HI 96822
Tel: (808) 956-7221
Fax: (808) 956-3752
Email: ocadvise@hawaii.edu
Web: www.outreach.hawaii.edu

Office of Student Services provides support services to non-degree seeking students. Services include advisement on UH Mānoa admissions procedures and policies, general UH Mānoa policies, degree programs, course selection, and UH System offerings, as well as enrollment and registration for courses delivered by Outreach College.
**Credit Programs**

828 Fort Street Mall, Suite 400  
Honolulu, HI 96813  
Mailing Address: Box 447  
2440 Campus Road  
Honolulu, HI 96822  
Tel: (808) 956-6780  
Fax: (808) 956-3364  
Email: jon.matsuda@hawaii.edu  
Web: www.outreach.hawaii.edu/credit

Outreach College credit courses and programs are offered during the days and evenings throughout the year. Offerings are regularly approved UH Mānoa courses as well as any new or experimental courses approved by UH Mānoa. Instructors are UH Mānoa faculty or lecturers approved by the respective academic departments. In addition, the credit programs unit coordinates distance learning credit activity for the UH Mānoa campus, thus extending the resources of the UH Mānoa campus to the neighbor islands, Pacific Basin, and beyond.

The majority of UH Mānoa distance delivered courses are coordinated by Outreach College. Courses and degree programs are delivered via interactive television, the web, and faculty traveling to off-campus sites. Outreach College is represented on the Distance Learning Advisory Council and the Master Scheduling Group, both UH System committees, and the UH Mānoa Distance Learning Committee.

International students studying in the U.S. on the F-1 or J-1 student visa should note that there are credit limits for enrolling in online courses or online programs. For more information, please click on the Distance Education link on the International Student Services website at www.hawaii.edu/issmanoa.

**Major Credit Programs**

- **Baccalaureates and advanced degrees** from UH Mānoa colleges of Architecture, Education, Myron B. Thompson School of Social Work, Shidler College of Business, and Nursing are offered.
- **Neighbor Island Outreach.** The UH Mānoa Outreach on Maui office as well as the University Centers on Kaua‘i, Maui, and in West Hawai‘i provide on-site support to neighbor island students enrolled in Mānoa Programs. The UH Mānoa Outreach on Maui office also assists students to complete a bachelor of arts degree in Interdisciplinary Studies with a major emphasis in “Human Relations in Organizations.”
- **Overseas Program.** On-site education courses are offered in American Samoa.
- **Credit Specials.** These courses are tailored to meet the needs of a target group; they may condense academic work into shorter time periods and adapt it to special locations and more convenient times.
- **Dual Listed Courses.** Unfilled seats in selected day school courses are made available to qualified community members.
- **Come Back to Mānoa.** A program reaching out to undergraduate seniors who stopped attending UH Mānoa and supporting them in their efforts to return and graduate.

**Come Back to Mānoa**

Sinclair Library, Room 301  
Tel: (808) 956-6583  
Email: cbmanoa@hawaii.edu  
Web: www.outreach.hawaii.edu/credit/come_back

Come Back to Mānoa (CBM) is a new program designed for undergraduate seniors who, for whatever reasons, voluntarily departed UH Mānoa before completing their first bachelor’s degree. CBM provides a variety of support services to help returning students successfully finish and graduate. Students who have stopped out for at least two semesters (excluding summer, approved leaves of absence, and study abroad), have earned 90 or more credits, and have at least a 2.0 GPA are eligible to participate. CBM serves as an advocate for participating students and provides encouragement, guidance, and assistance. Serving as a single point of contact to help students navigate the final hurdles to graduation, CBM actively partners with students to identify a plan for the quickest attainment of their degree and support them in overcoming barriers to completion.

**Summer Sessions**

828 Fort Street Mall, Suite 400  
Honolulu, HI 96813  
Mailing Address: Box 447  
2440 Campus Road  
Honolulu, HI 96822  
Tel: (808) 956-9246  
Fax: (808) 956-3364  
Email: summer.programs@hawaii.edu  
Web: www.outreach.hawaii.edu/summer

The summer period of the UH Mānoa campus offers opportunity for variety and flexibility in instructional programming, while creating a culturally enriching and intellectually stimulating campus environment through special lectures, conferences, and artistic performances that are open to both students as well as the larger public.

Students from almost every state in the nation and more than 50 countries attend classes in the summer, joining resident students to enhance the diversity of the campus. The summer campus also provides a stimulating array of noncredit classes, public programs, and special events.

Summer Sessions has received numerous awards from the Western Association of Summer Session Administrators and the North American Association of Summer Sessions for its exemplary and innovative programs.

**Early Start Program**

Web: www.outreach.hawaii.edu/EarlyStart

The UH Mānoa Early Start Program (ESP) offers newly admitted fall freshmen a smooth transition from high school to college and an early start on their college experience. Students attend classes during the less hectic summer months when there’s easier access to faculty and staff, time to explore the campus, and an array of social and cultural activities.

**Summer Scholar Program for High School Students**

Web: www.outreach.hawaii.edu/summer

High school sophomores and juniors with at least a 3.5 GPA may enroll in a 100–200 level course in summer sessions at UH Mānoa. Summer scholars are mainstreamed with other summer students. Over 1,500 high school students have successfully participated in this program over the past 21 years. The program
enables high school students to earn college credit and learn what college life is like before graduating from high school.

**International Programs (non-credit)**
Sinclair Library, Room 301
2425 Campus Road
Honolulu, HI 96822
Web: www.nice.hawaii.edu

**University Preparation Program**
Tel: (808) 956-3412
Fax: (808) 956-3421
Email: upinfo@hawaii.edu
Web: www.outreach.hawaii.edu/up

The University Preparation Program is a two-semester program designed to prepare college-bound international students for admissions to and success in American undergraduate degree programs. Course work includes non-credit classes in intensive English, TOEFL and SAT preparation, academic study skills, and intercultural communication, as well as some introductory credit coursework in the second semester. Program features include mentoring, tutoring, personalized advising, and assistance with the university application process. Students may begin the program in either the fall or spring semester.

**New Intensive Courses in English (NICE)**
Tel: (808) 956-7753
Fax: (808) 956-3421
Email: ipinfo@hawaii.edu
Web: www.nice.hawaii.edu

The NICE Program is a non-credit English language program open to non-native speakers of English interested in improving their English communication and cross-cultural understanding. Study options include English courses for academic, business, and general purposes. Classes are offered to suit the study schedules of a variety of individuals: four 10-week sessions per year (full-time or part-time study), and 3-week sessions in winter and summer. Admission to NICE is open to international students and scholars, and to resident non-native speakers living in Hawai‘i.

**Special English Programs (SEP)**
Tel: (808) 956-3416
Fax: (808) 956-3421
Email: michikos@hawaii.edu

SEP provides noncredit English language and American culture programs for groups of students from international educational institutions or companies. SEP is uniquely designed to suit the needs, schedules, requirements, and interests of the sponsoring school or organization.

**International Seminars**
Tel: (808) 956-3416
Fax: (808) 956-3421
Email: michikos@hawaii.edu

The International Seminars Program provides groups of international students and professionals exposure to current American perspectives and practices in their area of study or profession. Highly qualified professors and community professionals speak on topics requested by the sponsoring organization with translation, or in the participants’ native language.

**Professional and Special Programs (non credit)**
828 Fort Street Mall
Suite 400
Honolulu, HI 96813
Mailing Address:
Box 447
2440 Campus Road
Honolulu, HI 96822
Tel: (808) 956-8244
Fax: (808) 956-3364
Email: noncred@hawaii.edu
Web: www.outreach.hawaii.edu/noncredit

The Professional and Special Programs Office establishes and administers noncredit courses to provide individuals and groups with the opportunity to maintain professional skills, advance in or change careers, or pursue personal development and enrichment. Although noncredit courses do not apply toward the requirements for a college degree, many do qualify for professional continuing education units. Students who complete attendance requirements may receive certificates upon completion of their courses of study.

Courses are held on- and off-campus locations, as well as online. They are often relatively short and are presented in a variety of formats, such as workshops, short courses, studios, lectures, and institutes. In general, noncredit courses are open to anyone who is at least 18 years of age or a high school graduate.

Although most courses are offered during three regularly scheduled terms per year, specialized programs for particular groups (e.g., librarians, teachers, engineers, etc.) or contract training for both public and private organizations, can be arranged. Class length, number of meeting times, and locations vary, depending on program objectives and specific needs of students.
Institute for Business and Professional Development
Tel: (808) 956-8244
Email: noncred@hawaii.edu
Web: www.outreach.hawaii.edu/ibpd

The Institute for Business and Professional Development offers continuing education programs for business people, entrepreneurs, professionals, and those seeking to meet professional certification requirements, or to improve career opportunities.

Pacific New Media
Tel: (808) 956-3422
Email: pnm@hawaii.edu
Web: www.outreach.hawaii.edu/pnm

Pacific New Media offers short intensive workshops in film, video, photography, and digital media presented by outstanding professionals from Hawai‘i and the continental U.S. Certificates in web design and digital imaging are also offered through the program.

Community Services Programs
Sinclair Library, Room 301
2425 Campus Road
Honolulu, HI 96822
Tel: (808) 956-8246
Fax: (808) 956-3752
Email: csinfo@hawaii.edu
Web: www.outreach.hawaii.edu/community

The Community Services Division coordinates the arts and culture outreach efforts of UH Mānoa. Major projects include the Statewide Cultural Extension Program (SCEP), University of Hawai‘i Presents (UHP) and the Asia Pacific Dance Festival (APDF). Through SCEP, Outreach College presents over 179 performances each year in schools, libraries, nursing homes, prisons, senior centers, and other venues throughout the state. UHP presents 6 to 8 performances of national and international touring companies for the UH Mānoa campus and the general public. APDF is the premiere dance festival in the Asia Pacific region and is presented biennially in association with the East-West Center and other university and community organizations. The festival includes courses, forums, outreach, ritual ceremony, video documentation, and performances.